

Friday December 16<sup>th</sup>

SB1 Steering Committee General Meeting

8:12 meeting commenced.

M. Harris briefly stated the meeting's goals; forming five teams (committees) and mapping out the process and deadlines. Committees are Education, Co-Working, Digital Divide, Technology and Bio Science.

B. Seymour asked if the incubator sphere include real estate professionals. M. Harris responded that additional professionals could be added to the team.

S. Greywal asked if tourism is included, G. Kozlowski answered yes and briefly explained her role. G. Kozlowski also noted support will be provided to map out the committees.

Steering Committee meeting participants present committed to various committee as follows:

Usha Pillai – Bio

Curtis Hill – Digital Equity

Vicki Bozzuto – Education and Digital Equity

Rich Jacobs – Education, (other possible Yale participants are Jim Boyle and Jon Soderstrom)

Todd Ryder – Education and Bio

Slate Ballard - Incubator

Bruce Seymour - Digital Divide and Technology

Martha Brogran – Education, Digital Divide Incubator

Sukh Greywal – Technology

Konstantine Drakonakis – Bio, Technology

Steve Young – Technology

Co-Chairs for each group were discussed as well as Chair and Vice Chairs of Steering Committee.

Incubator – Clio Nicolakis, Science Park Development, David Salinas possible Co-Chair

Bio – Usha Pillai and Nick or Sean Cassidy, Arvinas

Technology - Gilles (last name?), MEA Mobile and Steve Young, Square Nine

Digital Divide – Curtis Hill, CfAL and Vicki Bozzuto, Gateway Community College

Education – Rich Jacobs, Yale University and Todd Ryder, SCSU

Process Overview

The Steering Committee will meet monthly as a group. It was noted there are decisions to be made in early January based on data currently being collected such as business survey results and asset map as well as Board of Alders submission for approval. It was noted there is a DECD technical workshop scheduled for January 24<sup>th</sup> time TBD. The topic of this session is talent retention.

In February two Steering Committee meetings are necessary as project proposals are to be complete by 3/1/17 and are subject to technical review by DECD prior. In March DECD comments will be reviewed in anticipation of grant submission for the April 1<sup>st</sup> deadline.

K. Hively explained the planning process for the grant stressing the importance of a public meetings; – series of exercises, propose series of ideas and have people react. Gathering input from all stakeholders makes a dense innovation district.

Rich Jacobs brought up the issue of space and the bio cluster as he feels adequate input from the sector should be considered. Brief discussion then ensued regarding talent retention. K. Hively advised the issue is not in recruiting and retaining top talent but middle talent. K. Hively also advised technical bio science training and education is necessary, U. Pillai discussed the directional guidance provided by the SCSU Pathways program. It was also noted lifestyle components contribute to attraction. U. Pillai suggested researching what enabled bio growth in New Haven and if there is an interface between Bio and Digital.

B. Seymour questioned how granular the group's proposed projects need to be, K. Hively commented that we still need clarification. K. Hively also noted the subcommittees will wait to meet until receiving data. The sub committees will then outline need assessment based on the findings.

Other "to do" tasks for the group are to send K. Hively successful projects, activities, interesting meetings, networking information, etc. so we can have a full picture of the current climate.

Upcoming deadlines and meetings:

1<sup>st</sup> week January - 1/5/17 goal?

End of January Steering Committee:

- Map region questions
- Identify rough regions
- Improve process

2<sup>nd</sup> week Jan 1/13/17 - R. Jacobs offered use of a Yale facility. The group also discussed electronic virtual platform for the meeting for those who may not be able to join in person. The group also discussed communication tools other than email with attachments.

Discussion ensued with regard to possibly having a separate governance meeting with the BOA representative (Darryl Brackeen). M. Harris explained the application requires BOA support letter and this item is a task for January as it is to be a February agenda item, subject to public testimony.

The group also discussed other mapping details such as home locations (neighborhood) where tech employees cluster, if at all. M. Harris advised this is part of the data collection and reiterated decisions will need to be made when the data is reviewed.

Meeting adjourned at approximately 10:05 AM.